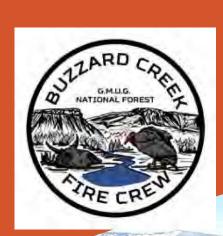


JOB CORPS CIVILIAN CONSERVATION CENTER ADVANCED WILDLAND FIRE PROGRAM APPLICATION - WEST









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PLEASE READ APPLICATION IN FULL BEFORE APPLYING

Estimated Timeline: Dates to submit applications are listed below for each Center.



Collbran - Buzzard Creek
Due - 11/21/2024



Columbia Basin
Due - 02/23/2025



Trapper Creek
Due - 11/21/2024

Students will enter the Advanced Fire Management Program in ~2025. Students will graduate ~2025 - 2026.

Application Timeline and Input Agenda: (This timeline is subject to change)

- Applications **MUST** be received complete and in its entirety.
- Online interviews will be held via Zoom or Teams
- You must be complete with the Basic Trade 1 month prior to the start date of the Advanced Trade you're applying to.
- Notification/Acceptance Letters will be sent to individual students and Center Staff

Report to Center

- Introduction to Center Life/Orientation
- Physical Training (PT), Introductions, Ethics and Conduct for Crew life, Expectations, and Standard Operating Procedures (S.O.P's)
- Set up I-9, W4, Direct Deposit forms, New Employee form, and E-Medical
- Work Capacity Test (WCT) or "Pack Test"
- Basic Fire Training NWCG S-130, S-190, L-180, D-110, IS-700, ICS 100
 - *All trainings will be provided and are not required to apply.



Overview

The Advanced Wildland Fire Management Program within the Job Corps Civilian Conservation Centers is an opportunity of a lifetime where you will be pushed physically, mentally, emotionally, and spiritually to limits that you have never experienced. You will be subjected to very rigorous, harsh, and hazardous work environments while being exposed to extreme elements and weather conditions daily. The program is 100% free to participate in. You will earn an opportunity of a lifetime while learning new skills in Wildland Fire Management. Students are expected to come into the program in excellent physical condition and willing to have their limits put to the test on a daily basis. Additionally, the programs require students to work independently as well as part of a cohesive team to achieve mutual goals and the mission of the US Forest Service. Applicants need to understand, they are only as good as the people around them and their success in the program is directly related to their ability to push themselves past their limits, to work as a member of a team, and maintain a positive attitude.



When the students arrive at a Job Corps CCC, they will begin a rigorous Physical Training (PT) program almost immediately. This PT program is designed to get each student into firefighting condition and begin building crew cohesion and teamwork. Students will have a short introduction to the program and an orientation to the Center along with how business is conducted on campus. Once orientation is complete, the training and classroom instruction will begin. The training will consist of numerous National Wildfire Coordinating Group (NWCG) fire courses as well as informal training in everything from leadership, team building, medical emergencies, resume building, navigating through <u>USAjobs</u> and job interviewing skills.

Perspective applicants <u>do not need</u> to possess a Red Card (basic wildland firefighter certification) to apply for these programs since you will be taught the Basic Wildland Firefighting Courses. Every student will go through the Basic Fire Training.

Upon completion of the classroom training students will be made available for fire assignments across the country. This will require you to be away from the center for weeks at a time. While on assignment you will be working and living with your Crew or on your own under often highly intense and stressful conditions. Some of these situations may include camping outdoors, 16 hours of rigorous physical work, and working in steep, rugged terrain. You are required to ensure that all your personal affairs are in order to eliminate any kind of logistical complications while on fire assignment.

Students in the advanced trades can earn some privileges that basic students do not have, however they are still Job Corps enrollees. They are subject to the same Job Corps rules and regulations including sign in/sign out, quiet hours, dorm room inspections, etc. Advanced students are expected to perform at a higher level than basic students due in part to their prior success in the Job Corps program. Prospective advanced fire management/dispatch students should be prepared for another 10 to 11 months in Job Corps and abiding by these rules.

Because of the balance of mental and physical training, it is important that potential applicants have both the mental and physical abilities to succeed. The minimum TABE score for entry into the program is 580 in both Math and Reading. Students with TABE scores of less than 580 may still apply, but priority is given to students who meet the minimum TABE score.



Students are required to have their Center submit detailed medical information to the Job Corps CCC's Health & Wellness staff for review prior to entry into the program. This is to identify any potential health issues that may pose a health or safety risk for the student or crew. **Applications submitted without the proper medical documentation will not be considered.**

Students who are selected into the Job Corps CCC Advanced Fire Training Programs will gain the knowledge, skills, and abilities to compete for a position as a Wildland Firefighter or an Initial Attack Dispatcher, either as a 1039 seasonal federal employee, or a permanent federal position as a Wildland Fire Apprentice. The Wildland Firefighter Apprenticeship Program (WFAP) is a pathway for students, after completion of the Advanced Fire Management Career Technical Training (CTT) Program, to begin full-time careers with the United States Forest Service and other Federal Land Management Agencies. The Wildland Firefighter Apprenticeship Program is an accredited educational program designed to enhance and develop students as future Fire and Aviation Managers. The intent of the program is to provide career entry firefighters with higher level education, training, and paid work experience. Upon completion of the Apprenticeship Program, the apprentice will achieve and receive a senior Wildland Firefighter certification.

While enrolled in the Advanced Fire Management CTT, students will receive the standard Job Corps stipend every two weeks in addition to a completion payment upon graduation from the course. **No other financial benefits are guaranteed.** When you get ordered as part of a crew or as a dispatcher in support of a wildland fire or other incident, students will be hired on as Administratively Determined (AD) employees and will be paid an hourly wage that varies depending on their qualification. Going out on a fire assignment may or may not happen, therefore, students should be prepared to subsist on the Job Corps stipend or other savings for the duration of their stay. Going out on fire assignments are dependent on the severity and duration of the fire season across the country.

If you have any question regarding this information, you are encouraged to contact the Job Corps Civilian Conservation Center's Advanced Training Point of contact. (See below on page 8)

Student Information for Prospective Advanced Fire Management Candidates

After completing the initial training along with passing the pack test, each crewmember will earn their Red Card. From this point forward, students will learn how to function as a crewmember on a fully functional Type 2 Initial Attack (IA) Crew, Type 2 Crew, Type 6 Fire Engine Crew, Initial Attack (IA) Module, or as an Expanded Dispatch Recorder or Initial Attack Dispatcher.

In addition to passing a medical review, students need to understand that wildland firefighting and field work demands a high level of muscular and cardiovascular fitness to preform safely in physically demanding environments. Western wildfire conditions require crewmembers to work in steep, uneven terrain, extreme temperatures, at high altitudes and in thick smoke while maintaining a reserve work capacity to meet unforeseen emergencies. This level of fitness is critical for wildland firefighters. Students who have never hiked outdoors through steep, uneven, terrain are encouraged to try this at a fast, steady pace with a heavy pack prior to applying. If you find this is too difficult or unpleasant, wildland fire may not be an appropriate career path.

Advanced Fire Management Training Program

Physical Preparation - Arriving Fit for Duty:

The job of a wildland firefighter is very demanding, both physically and mentally, and it requires stamina and determination. In order to perform the job safely and efficiently, it is essential that you take your physical preparation and conditioning seriously. The more you prepare, the less likely you are to become injured during the fire season. Our physical training program is designed to enhance your fitness level as well as push you mentally and physically. Here are some simple guidelines to help you begin your preparation for the Advanced Fire Management Training Program. Remember, it takes months of hard work to perform at the level required to be a safe and fit wildland firefighter.



90 Days before Arrival:

Start training aerobically at least 5 days a week. Leave at least one day per week to rest. As you surely know, running is a major part of our training, and the sooner you start, the better off you'll be. At a minimum, run three times a week and at least three miles each time out. To improve your cardiovascular fitness, keep your runs at least 30 minutes in duration. If you are just starting to run, start slowly in order to avoid injury and soreness. Once you are ready, keep your exertion level high during the runs, but not exhaustive. All crew runs are considerably hilly and are on varied terrain and distance. If you only

run three times a week supplement your program with other aerobic exercise (e.g., biking, swimming, or hiking). If weather is a restriction factor for your workouts, get into the gym. Training on cardio machines (e.g., treadmill, stair master) is not a perfect substitute for the equivalent exercises outdoors, but nevertheless improves your aerobic capacity. Incorporate push-ups, sit-ups, and pull-ups into your daily plan. Be sure to follow up each physical training session with some stretching and a cool down session.

Arrival at the Advanced Fire Management Training Program:

We expect you to arrive physically fit and ready to start training. Failure to train prior to your arrival greatly reduces your chances for success in this program. The fire management training program is fast paced from the very first day. We will only have a short period of time to prepare you for the fire season. PT will be rigorous along with the coursework. So, be prepared. We also expect you to arrive with a positive attitude and to maintain a serious focus on your training.





Application Instructions

Application/Documents Checklist:

Please ensure all fields are completed legibly, and nothing is left blank. Include all documents that are listed on the document's checklist (see below). Electronic applications are preferred.

Late and incomplete packets will not be considered.

Student Application (Complete)	Student Conduct Profile
Professional Resume	Case Notes (ALL)
TABE Diagnostic Sheet	Copy of High School Diploma or HISET/GED
Copy of State Issued Drivers License or ID card	Copy of recent physical (within the last 90 days) in a sealed envelope
Job Corps Data Sheet, From ETA 652	Health & Wellness Checklist
Student Profile, From ETA 6-40	JCFAFMO Certification with applicant fitness test

- Ensure that all the following documents are included in the application packet before submitting.
- Submit the completed application packet to your center Vocational Development Specialist (VDS) or Career Transition Specialist (CTS).
- Center VDS please ensure all parts of the application are completed correctly and legibly prior to sending it to the receiving centers VDS/CTS or point of contact.
- ADDITIONALLY! <u>All</u> medical records must be sent by mail to the receiving Center's Medical Facility when applying.
- Students must travel from sending center to the receiving center once accepted.

For more information please contact:

Collbran Job Corps

Chris Watkins- Advanced Fire Trade Instructor christopher.watkins@usda.gov 970-487-2037

Brooke Bosman- AFMO brooke.bosman@usda.gov 970-487-2043

Kerry Lucas- VDS kerry.d.lucas@usda.gov 970-487-2060

Doug Satterfield- WPO douglas.satterfield@usda.gov 970-487-2035

Columbia Basin Job Corps

Jacob Kovolisky- Advanced Fire Trade Instructor

jacob.kovolisky@usda.gov

740-270-5004

Seth Missal- AFMO seth.missal@usda.gov 509-630-1734

Starr Carroll- VDS starr.c.carroll@usda.gov 509-793-1638

Jeff Hogan- (Acting) WPO jeffery.hogan@usda.gov 509-793-1641 x1641

Trapper Creek Job Corps

Dave McConathy - Advanced Fire Trade

Instructor

david.mcconathy@usda.gov

720-394-9707

Craig McDonald- AFMO craig.mcdonald@usda.gov 406-560-3227

Gary Mitchell- VDS gary.a.mitchell@usda.gov 406-821-2103

Dan Gager-WPO daniel.gager@usda.gov 406-821-2110

Student Application

Personal Information:		
Last Name:	First Name:	MI:
Home Address:		
Cell phone: Date of Birth:		No
Age: No No State Issued:	Other If o	ther please explain.
Drivers License Number:		
Current Center Information:		
Name of Job Corps Center:		
Address:		
City:	State:	_ Zip:
Date Enrolled:		
Date Completion:	_	
СП:		
Certifications Earned:		
Staff Contact:	_	
Telephone:		
Email:		

Prerequisites:	
18 Years of age or older by start of program: Yes	No
Personal savings/checking account: Yes No	
Current physical form current Health and Wellne	ss Center (within 45 Days of arrival): Yes No
NFPA approved fire boots: Yes No	
Common brands include Nick's, White's, Drew's, These boots can be expensive, but they are an interpretant not to skimp in this area. Your feet are to support your feet through the long strenuous	struction, with Vibram brand soles and no steel toe. LaSportiva, Scarpa, Danner, Lowa, JK, and Kenetreks. vestment that will last a season or two at least. It is every important and you must have good solid boots work days. Also, you must have good wool socks. bu receive our acceptance letter to start breaking
Emergency Contact Information:	
Emergency Contact:	
Relationship:	Telephone:
Do you have allergies: Yes No	If yes, please list:
Fire Information <u>If Available</u> :	
Currently Red Carded: Yes No	If yes, expiration date:
IQCS Profile: Yes No If ye	es, Employee ID (from Red Card):
IQCS Account Manager:	
Telephone:	Email:
Local Coordination Center:	Alt. Email:
CPR/1 st Aid Qualification: Yes No	If yes, expiration date:
Chainsaw Qualification: Yes No	If yes, expiration date:
BLM Fitness Challenge Score:	
* If yes to any item above inclu	ude all documentation with this application.

Applicant's Autobiographical Sketch: Tell us about yourself, what you can contribute to the Advanced Fire Management Training Program and what you want to gain out of your experience if selected (you may use this page or attach a separate page):

Date

Applicant's Signature

Career Technical	Training Instructor's Input	
Student Name:		СП:
CTT Instructor:		Telephone:
Training Program Management wit	ns. These programs are designed for th the US Forest Service or other fed	-
Please rate the a	oplicant on a scale of 1 to 10, 10 bein	ig exceptional:
	Personal Conduct and Professional	lism
	Physical Ability	
	Communication	
	Attitude	
	Teamwork	
	Duties and Responsibilities	
	Productivity	
	Work Ethic	
	Initiative	
	Integrity	
Detailed Narrativ	ve:	
Career Technica	l Training Instructor's	
Career recillica	Training instructor's	
Cignot: wo /D-+		
Signature/Date	=	

Management Training Programs. These programs are designed for stareer in Fire Management with the US Forest Service or other federal Please rate the applicant on a scale of 1 to 10, 10 being exceptional: Personal Conduct and Professionalism Physical Ability Communication Attitude Teamwork Duties and Responsibilities Productivity Work Ethic Initiative Integrity	TABE Scores
We are requesting your assistance in the selection of students for Management Training Programs. These programs are designed for stareer in Fire Management with the US Forest Service or other federal Please rate the applicant on a scale of 1 to 10, 10 being exceptional: Personal Conduct and Professionalism Physical Ability Communication Attitude Teamwork Duties and Responsibilities Productivity Work Ethic Initiative Integrity	TABE Scores
Personal Conduct and Professionalism Physical Ability Communication Attitude Teamwork Duties and Responsibilities Productivity Work Ethic Initiative Integrity	tudents who wish to pursue a ral agencies. TABE Scores
Physical Ability Communication Attitude Teamwork Duties and Responsibilities Productivity Work Ethic Initiative	
Physical Ability Communication Attitude Teamwork Duties and Responsibilities Productivity Work Ethic Initiative Integrity	
Communication Attitude Teamwork Duties and Responsibilities Productivity Work Ethic Initiative Integrity	
Attitude Teamwork Duties and Responsibilities Productivity Work Ethic Initiative Integrity	
Teamwork Duties and Responsibilities Productivity Work Ethic Initiative Integrity	TARELovel
Duties and Responsibilities Productivity Work Ethic Initiative Integrity	TABE Level
Productivity Work Ethic Initiative Integrity	Math
Work Ethic Initiative Integrity	Reading
Initiative	Cumulative Score
Integrity	cumulative score
Detailed Narrative:	

Residential Living Advisor	's Input	
Student Applying:		CTT:
Residential Name:		Telephone:
Training Programs. These		s for the Advance Fire Management s who wish to pursue a career in Fire encies.
Please rate the applicant of	on a scale of 1 to 10, 10 being except	tional:
	Personal Conduct and Professiona	lism
	Physical Ability	
	Communication	
	Attitude	
	Teamwork	
	Duties and Responsibilities	
	Productivity	
	Work Ethic	
	Initiative	
	Integrity	
Detailed Narrative:		
Signature/Date		

Student Applying:	СТТ:	
Counselor Name:	Telephone:	
Training Programs. Th	our assistance in the selection of students for the Advance programs are designed for students who wish to e US Forest Service or other federal agencies.	_
Please rate the applic	ant on a scale of 1 to 10, 10 being exceptional:	
	Personal Conduct and Professionalism	
	Physical Ability	
	Communication	
	Attitude	
	Teamwork	
	Duties and Responsibilities	
	Productivity	
	Work Ethic	
	Initiative	
	Integrity	
Detailed Narrative:		

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Career Technical Training	Manager's Input:	
Student Applying:	CTT:	
WPO Name:	Telephone:	
Training Programs These Management with the US	essistance in the selection of students for the programs are designed for students who Forest Service or other federal agencies. On a scale of 1 to 10, 10 being exceptional	wish to pursue a career in Fire
	Personal Conduct and Professionalism	
	Physical Ability	
	Communication	
	Attitude	
	Teamwork	
	Duties and Responsibilities	
	Productivity	
	Work Ethic	
	Initiative	
	Integrity	
Detailed Narrative:		
Signature/Date		

Center Director's Recommendation: Please share any thoughts and comments about the individual submitting this application to the Advanced Fire Training Programs Signature/Date

JCFAFMO Letter of Certification (In the absence of a JCFAFMO, a Center Director may certify) , recommend and have verified that this applicant is a qualified candidate ı.l for the Advanced Fire Training Programs. The applicant is in good standing with their current center, is currently in excellent physical fitness performance, and exemplifies good character. I understand by recommending an unqualified applicant that I hold accountability for their actions and future applicants may be denied acceptance. Applicants fitness test results within the last 30 days: 1.5 Mile run time..... Push ups (60 seconds).... Pull ups (60 seconds)..... Sit ups (60 seconds)...... Signature Title **Phone Number**

Email

Health Screening Questionnaire (HSQ)

Assess	vour health	needs by	/ marking all	true statements.
73353	voui nicann	HEEGGS DI	, iiiai kiila aii	u ue statements.

The purpose of the HSQ is to identify individuals who may be at risk while taking the Work Capacity Test (WCT) and recommend an exercise program and/or medical examination prior to taking the WCT.

Employees are required to answer the following questions which were designed to identify those individuals who may be at medical risk when taking a WCT. The HSQ is not a medical examination. Any medical concerns you have that may place you or your health at risk should be reviewed with your personal physician prior to participating in the WCT.

reviewed with your personal physician prior to participating	g in the WCT.
SECTION A	
You have/had: a heart attack heart surgery coronary (heart) angioplasty or stent placen a pacemaker/implantable cardiac defibrillate rhythm disturbance (abnormal heartbeat) heart valve disease or a heart murmur heart failure heart transplantation congenital (born with) heart disease personal experience or a doctor's advice of a other physical reason that would prohibit you from carrying out or participating in strenuo activity blood pressure greater than 139/89, or you take blood pressure medication diabetes: diet controlled, or you take medicir	muscle or bone/joint problems: spine, knees, back, hips, shoulders, etc. (swelling, moderate pain) Other Health Issues: you have a hernia you take heart or asthma medications you have epilepsy or a seizure disorder you have a history of past heat exhaustion/stroke that required medical care your blood cholesterol level is greater than 200 mg/dL, or your HDL is less than 40 mg/dL, or you take cholesterol medication
to control your blood sugar SECTION B Cardiovascular risks: you are physically inactive (i.e., you get less 30 minutes of physical activity less than 3 desper week) you have a body mass index (BMI) ≥ 30 *	
•	and Blood Institute: Calculate Your Body Mass Index) an, it will be based on the fitness requirements of the position(s) for which I am
out those duties in a manner that will not place the candida under Privacy Act System of Records OPM/Govt-10 and information you have given constitutes an official state in delays in processing the form for employment, term 5 years confinement or a \$10,000 fine or both), to anyon	Privacy Statement used to help determine whether an individual being considered for wildland firefighting can carry te unduly at risk due to inadequate physical fitness and health. Its collection and use are covered d are consistent with the provisions of 5 USC 552a (Privacy Act of 1974). WARNING: The ement. Incomplete, misleading, or untruthful information provided on the form may result ination of employment, or criminal sanction. Federal law provides severe penalties (up to one making a false statement. Paperwork Reduction Act Statement
information unless it displays a valid OMB control number to complete this information collection is estimated to average description of the project, and completing and reviewing the in all its programs and activities on the basis of race, color or family status. (Not all prohibited bases apply to all proinformation (Braille, large print, audiotape, etc.) should	gency may not conduct or sponsor, and a person is not required to respond to a collection of r. The valid OMB control number for this information collection is 0596-0164. The time required grage 3 minutes per response, including the time for reviewing instructions (if any) or hearing a ne collection of information. The U.S. Department of Agriculture (USDA) prohibits discrimination r, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital grams.) Persons with disabilities who require alternative means for communication of program contact USDA's TARGET Center at 202-720-2600 (voice and TDD). To file a complaint of 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (800) 975-3272 (voice) provider and employer.
I have read and understand the above, and a	answered truthfully.
Signature: Printed	Name Date
	State
HSQ Coordinator:	

Arduous

Moderate Light

Work Capacity Test: Informed Consent

- Pack Test Arduous The 3-mile test with a 45 pound pack in 45 minutes is strenuous, but no more so than the duties of wildland firefighting.
- Field Test -Moderate The 2-mile test with a 25 pound pack in 30 minutes is fairly strenuous, but no more so than the field duties.
- Walk Test-Light The 1-mile walk in 16 minutes is moderately strenuous, but no more so than the duties assigned.

Risks

There is a slight risk of injury (blisters, sore legs, sprained ankles) especially for those who have not practiced the test. If you have been inactive and have not practiced or trained for the test, you should engage in several weeks of specific training before you take the test. Be certain to warm up and stretch before taking the test, and to cool down after the test. The risk of more serious consequences (such as respiratory or heart problems) is diminished by completing the (HSQ) physical activity readiness questionnaire.

I have read the information on this form, the instructions, and risks of the job related to	to work capacity te	st.	derstand the purpose,
I have read the information, understood, and	I truthfully answere	d the HSQ.	
Test to be Taken (check one) Pack test	Field Test	Walk Test	
Signature	Date		
Printed Name			

Privacy Act Information

The information obtained in the completion of this form is used to help determine whether an individual being considered for Wildland Fire fighting fire duties can carry out those duties in a manner that will not place the candidate unduly at risk due to inadequate physical fitness and health. Its collection and use are consistent with the provisions of 5 USC 552a (Privacy Act of 1974).

The information will be placed in your medical folder and is to be used only for official purposes as explained and published annually in the Federal Register under OPM/GOV'T, the OPM system of records notice.

Paperwork Reduction Act Statement

Under the Paperwork Reduction Act of 1995, no person is required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control for this information collection is 0596-0164. Public Report Burden hour is estimated average 2.5 minutes per response including the time for reviewing instruction (if any) hearing a description of the project. Send comments regarding burden estimate of any other aspect of this survey, including suggestions for reducing burden to: Information Collection Officer, USDA/Forest Service/ 1621 North Kent Street, Room 800 RPE, Arlington, VA 22209 and to the Office of Management and Budget, Office of Regulatory Affairs, Desk Officer for Forest Service, Washington 20503.